



City of Seattle

Public Safety Civil Service Commission

Commissioner David C. Bown
Commissioner Joel A. Nark
Commissioner Herbert V. Johnson
Executive Director Mary E. Effertz

Public Safety Civil Service Commission Meeting Minutes

January 18, 2007

1. Introductions:

The Public Safety Civil Service Commission opened its regular monthly meeting on Thursday, January 18, 2007 called to order by Chair Joel Nark at 10:17 a.m., at the Seattle Municipal Tower, 700 Fifth Avenue, Hearing Room 1679, Seattle, Washington.

In Attendance:

Commission Chair Joel Nark
Commissioner Herb Johnson
Colleen Lafferty, Personnel Dept.
Steven Strand, SPD

Commissioner David Bown
Mary E. Effertz, Executive Director
Rachael Schade, Personnel Dept.

2. Approval of Minutes:

Minutes from the meeting held November 16, 2006 were reviewed. Commissioner Bown moved to approve the minutes as written, seconded by Commissioner Johnson, all in favor and the minutes were approved and signed.

3. Fireboat Engineer Exam Schedule Update:

Colleen Lafferty, Fire Exams Analyst, provided the Commission with a letter from Chief Dean regarding the agreement between SFD and Local 27 to extend the current Fireboat Engineer register for two years. She added that the PSCSC Rules of Practice and Procedure would have to be amended to reflect this change.

4. Case Status Report:

Director Effertz reported to the Commission on updates concerning Commission appeals.

♦Superior Court (Darrell Charles): The Commission filed its brief regarding jurisdiction on January 16, 2007.

♦PSCSC #05-010 (John Powers): A civil lawsuit has been filed in Superior Court. No notice of a Return to Writ has been issued nor served on the Commission.

♦PSCSC #06-002 (Arlandi Muhammad): Hearing has concluded and Findings of Fact are due no later than March 5, 2007.

♦PSCSC #06-006 (Richard Roberson): Appellant's attorney had requested a continuance of the pre-hearing conference scheduled to be held today (01/18/07). The City agreed to the continuance to the next meeting on 02/15/07.

5. Budget:

The Summit Report as of Jan. 7, 2007 showing total expenditures for 2006 at 100% overall and at 64% for the total of "Other Charges" (non-personnel services) was reviewed. End of year expenses will be posted before 2006 is closed out. Director Effertz also provided the Commissioners with the budget loading spreadsheet for 2007 for a total of \$125,447.

6. Old Business / New Business:

A copy of the MOA was provided to the Commission representing agreement between the City and SPMA regarding the Captain's promotional process.

7. Delayed Eligibility Request:

Sergeant Steven Strand appeared before the Commission to request delayed eligibility so he could take the upcoming Lieutenant's exam. Chair Nark explained the Commission would take the matter under consideration along with Lieutenant Scott Bachler's request tabled from the November 2006 meeting.

8. Adjourn to Closed Session:

Chair Nark announced the Commission would go into closed session for approximately 15 minutes.

9. Return to the Record:

Chair Nark announced the Commission has not yet reached a decision regarding the delayed eligibility requests, pending feedback from the unions. He suggested sending notice out to SPD employees requesting input at the next meeting, scheduled for Feb. 15, 2007.

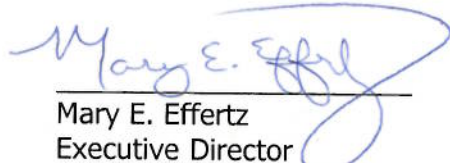
10. Election of Chair:

Commissioner Bown nominated Chair Nark, seconded by Commissioner Johnson. All in favor.

11. Adjournment:

All other business before the Commission having been considered, the Chair adjourned at 11:08 a.m. The next meeting will be Thursday, Feb. 15, 2007.

Respectfully Submitted,


Mary E. Effertz
Executive Director

2-15-07
(date signed)


Joel A. Nark
Commission Chairperson



City of Seattle

Public Safety Civil Service Commission

Commissioner David C. Bown
Commissioner Joel A. Nark
Commissioner Herbert V. Johnson
Executive Director Mary E. Effertz

Public Safety Civil Service Commission Meeting Minutes

February 15, 2007

1. Introductions:

The Public Safety Civil Service Commission opened its regular monthly meeting on Thursday, February 15, 2007 called to order by Chair Joel Nark at 10:10 a.m., at the Seattle Municipal Tower, 700 Fifth Avenue, Hearing Room 1679, Seattle, Washington.

In Attendance:

Commission Chair Joel Nark
Commissioner Herb Johnson
Gary Keese, Law Dept.
Colleen Lafferty, Personnel Dept.
Mary Wideman-Williams, Personnel Dept.
Scott Bachler, SPD
Richard O'Neill, SPOG President

Commissioner David Bown
Mary E. Effertz, Executive Director
Stanley Tate, Attorney for Appellant
Rachael Schade, Personnel Dept.
Steven Strand, SPD
Dan Oliver, SPMA President
Erin Overbey, Law Dept.

2. Approval of Minutes:

Minutes from the meeting held January 18, 2007 were reviewed. Commissioner Bown moved to approve the minutes as written, seconded by Commissioner Johnson, all in favor and the minutes were approved and signed.

3. Delayed Eligibility Requests:

Lieutenant Scott Bachler handed out copies of PSCSC Minutes from past meetings regarding similar requests. From 1994 to present, the minutes reflect three other requests. Dan Oliver, President of SPMA did not object to any of the requests, and the Commission unanimously granted the requests. Lt. Bachler asked that his request be treated the same.

Commissioner Bown asked the Union representatives present to address the requests before the Commission, specifically asking Dan Oliver if SPMA considers the granting of such a request for delayed eligibility a mandatory subject of bargaining. Dan Oliver stated that there has been discussion before the Commission in the past regarding the minimum qualifications required to take promotional tests. SPMA has

historically been opposed to the practice of "policy by exception" and would like to focus on a policy for the future.

Rich O'Neill, President of SPOG, said that his Union does not consider any granting of delayed eligibility to candidates an unfair labor practice, nor the subject of mandatory bargaining.

After discussion, Chair Nark announced the Commission would deliberate in closed session and get back to all requestors.

4. Pre-Hearing Conference:

Richard Roberson v. Seattle Police Department. Commissioner Bown recused himself from this appeal. Chair Nark announced that while the Commission could hear the case with two Commissioners, that they would seek a *Commissioner Pro Tem*.

Stanley Tate appeared representing Appellant Roberson. Erin Overbey appeared representing SPD. The issue agreed upon by both parties was whether or not discipline was imposed for just cause. The Parties also agreed that it would take one week. The hearing was scheduled for July 17-24 beginning at 9 a.m.

5. Case Status Report:

♦Superior Court (Darrell Charles appeal): Gary Keese, attorney for the Commission, reported that after oral arguments on Monday, February 12, 2007 the Judge issued an order from the bench dismissing the case and upholding PSCSC's jurisdiction in its final Findings of Fact, Conclusions of Law and Order.

Director Effertz reported to the Commission on updates concerning Commission appeals.

♦PSCSC #06-002 (Arlandi Muhammad): Findings of Fact were distributed on January 24, 2007.

6. Old Business / New Business:

Rachael Schade, Exams Analyst, introduced to the Commission Mary Wideman-Williams as the new Director of Employment Services and Training, replacing Dean Barnes in the Personnel Dept.

Mayor's annual report: Chair Nark suggested that one of the goals for 2007 be to keep working on the Rules.

CSC's request to change the SMC regarding the employee-elected Commissioner: Chair Nark noted that he objected to any change in the process. After discussion of the possibility, the Commission decided unanimously it prefers to keep the system currently in place.

Commissioner Johnson requested that the May meeting be changed to May 24, as he will be out of state on the 17th. Chair Nark and Commissioner Bown agreed to the change.

Commissioner Johnson wanted to know the process for selection of a *Commissioner Pro Tem* for the Roberson hearing. Director Effertz said that the Commission has a list of possible *pro tems* for the Commission to select from. Chair Nark said that the Commission itself should come up with a list. Gary suggested that Commissioners send their suggestions to the Director to compile a list. Chair Nark indicated that he would contact members of the Fire Dept. Union to see if they knew of anyone.

7. Budget:

The first Summit Report for 2007 as of February 14, 2007 showing total expenditures at 4% overall was reviewed. The total for Personnel Services showed 8%.

8. Adjourn to Closed Session:

Chair Nark announced the Commission would go into closed session for approximately 20 minutes.

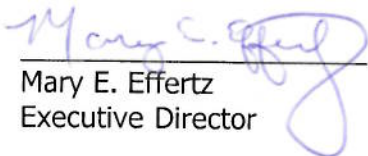
9. Return to the Record:

The Commission returned to the record at 12:40 p.m. and Chair Nark announced the Commission had made a decision and asked its attorney to explain. Gary said they have reviewed the requests, reviewed past practices and the Commission decided that if any requestor was within six months of the two-year requirement, that they be allowed to take the exam on a delayed eligibility status. A more detailed decision will follow in writing specific to the applicants before the Commission.

10. Adjournment:

All other business before the Commission having been considered, the Chair adjourned at 12:42 p.m. The next meeting will be Thursday, March 15, 2007.

Respectfully Submitted,


Mary E. Effertz
Executive Director

4-19-07
(date signed)


Joel A. Nark
Commission Chairperson



City of Seattle

Public Safety Civil Service Commission

Commissioner David C. Bown
Commissioner Joel A. Nark
Commissioner Herbert V. Johnson
Executive Director Mary E. Effertz

Public Safety Civil Service Commission Meeting Minutes

April 19, 2007

1. Introductions:

The Public Safety Civil Service Commission opened its regular monthly meeting on Thursday, April 19, 2007 called to order by Chair Joel Nark at 10:03 a.m., at the Seattle Municipal Tower, 700 Fifth Avenue, Hearing Room 1679, Seattle, Washington.

In Attendance:

Commission Chair Joel Nark
Commissioner Herb Johnson
Colleen Lafferty, Personnel Dept.
Chief Rick Verlinda, SFD

Commissioner David Bown
Mary E. Effertz, Executive Director
Rachael Schade, Personnel Dept.
Shaun Schenkelberg, SFD

2. Approval of Minutes:

Minutes from the meeting held February 15, 2007 were reviewed. Commissioner Bown moved to approve the minutes as written, seconded by Commissioner Johnson, all in favor and the minutes were approved and signed.

3. Exam Updates:

Colleen Lafferty, Fire Exams Analyst, reported on the process for entry level firefighters which recently conducted the first set of oral boards for the candidates while they are preparing for the second set of oral boards. She also reported that the written exam for Lieutenant was given and the oral boards will be given on May 19. She noted that 152 candidates took the exam for Lieutenant.

Rachael Schade, Police Exams Analyst, updated the Commission on entry level exams for Police that was given on March 4 in Seattle and also one in Boise in February. She added that 196 names were forwarded to the Chief as a result of the two exams. Ms. Schade reported that the "show up" rate is increasing, from 28-34% in 2006 to nearly 44% so far in 2007. She added there are scheduled some out-of-state testing this year, one in New York at John Jay College of Criminal Justice on Saturday, April 21. The department was asked to send testers because of a recent arbitration decision cutting back entry level salaries at NYPD. Another test will be administered in Atlanta in September for both entry level and lateral testing and, to San Antonio in November.

The written exam for police lieutenant will take place next Monday, April 23 with the assessment center exams to take place June 12-15. The assessment center exam exercises for captain will take place July 6-14.

4. Case Status Report:

Director Effertz reported to the Commission on updates concerning Commission appeals.

♦PSCSC #06-006 (Richard Roberson) – the Commission needs to appoint a *Commissioner pro tem* to replace Commissioner Bown, who had recused himself from the appeal. Commissioner Nark said he would have some names in about a month.

5. Budget:

The Summit Report for 2007 as of April 18, 2007 showing total expenditures at 25% overall was reviewed. The total for non-Personnel Services showed 8%.

6. Old Business / New Business:

none.

7. Fire Exam Lieutenant Appeals:

Four appeals were received by the Commission. Chair Nark said they were received in advance and asked if there was anything to add. There was a typo in the challenge to Question #148 that was corrected, and there was a brief discussion on the use of the word "always" regarding safety equipment. Chief Rick Verlinda, chairperson of the development committee weighed in on the discussion regarding the appeals.

8. Adjourn to Closed Session:

Chair Nark announced the Commission would go into closed session for approximately 10 minutes.

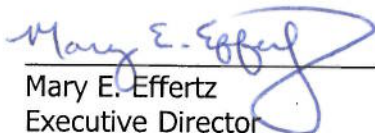
9. Return to the Record:

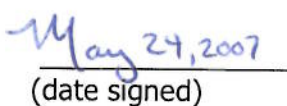
The Commission returned to the record at 10:31 a.m.. and Chair Nark announced that appeals to questions numbers 70, 90 and 148 and were denied. Question #161 was thrown out (the whole question).

10. Adjournment:

All other business before the Commission having been considered, the Chair adjourned at 10:33 a.m. The next meeting will be Thursday, May 24 2007.

Respectfully Submitted,


Mary E. Effertz
Executive Director


(date signed)


Joel A. Nark
Commission Chairperson



City of Seattle

Public Safety Civil Service Commission

Commissioner David C. Bown
Commissioner Joel A. Nark
Commissioner Herbert V. Johnson
Executive Director Mary E. Effertz

Public Safety Civil Service Commission Meeting Minutes

May 24, 2007

1. Introductions:

The Public Safety Civil Service Commission opened its regular monthly meeting on Thursday, May 24, 2007 called to order by Chair Joel Nark at 10:04 a.m., at the Seattle Municipal Tower, 700 Fifth Avenue, Hearing Room 1679, Seattle, Washington.

In Attendance:

Commission Chair Joel Nark
Commissioner Herb Johnson
Dave Proudfoot, SPD
James Arata, SPD
Alan Williams, SPD

Commissioner David Bown
Mary E. Effertz, Executive Director
Rachael Schade, Personnel Dept.
Mark McCarty, SPD Legal Advisor
Mike Sanford, SPD

2. Approval of Minutes:

Minutes from the meeting held April 19, 2007 were reviewed. Commissioner Bown moved to approve the minutes as written, seconded by Commissioner Johnson, all in favor and the minutes were approved and signed.

3. Case Status Report:

Director Effertz reported to the Commission on updates concerning Commission appeals.

♦The Darrel Charles Superior Court dismissal was added to the report to monitor compliance of the Commission's Order reinstating Appellant to his position with the fraud unit. SPD reported that they are looking for a suitable place for the current occupant of that position.

♦PSCSC #06-006 (Richard Roberson) – Chair Nark had spoken to possible *Pro Tem* candidates and will discuss with the other Commissioners in closed session.

5. Budget:

The Summit Report for 2007 as of May 23, 2007 showing total expenditures at 32% overall was reviewed. The total for non-Personnel Services showed 9%. Director Effertz

noted that the Summit Reports do not show any deductions for unemployment and is inquiring whether that claim has ended.

6. Old Business / New Business:

Director Effertz reported she received a phone call from SPMA President Dan Oliver about the progress of the Commission's rewrite of the rules.

7. Police Lieutenant Exam Appeals:

Two appeals were received by the Commission and reviewed prior to meeting. David Proudfoot and James Arata were on hand to summarize and clarify their appeals. Mike Sanford, representing the exam development committee, was on hand to explain its position.

8. Adjourn to Closed Session:

Chair Nark announced the Commission would go into closed session for approximately 10 minutes.

9. Return to the Record:

The Commission returned to the record and Chair Nark announced that they accept answers "A" or "B" on question 130 and denied the appeal on question 187.

Chair Nark called for nominations for Commissioner Pro Tem to preside in the Roberson v. SPD appeal beginning July 17. Commissioner Johnson nominated Captain Dennis Schmidt, Seattle Fire Department. Chair Nark concurred (Commissioner Bown had previously recused himself in this appeal and did not participate in the selection of his replacement).

10. Adjournment:

All other business before the Commission having been considered, the Chair adjourned at 11:05 a.m. The next meeting will be Thursday, June 21, 2007.

Respectfully Submitted,


Mary E. Effertz
Executive Director

6/21/2007
(date signed)


Herbert V. Johnson
Acting Chairperson



City of Seattle

Public Safety Civil Service Commission

Commissioner David C. Bown
Commissioner Joel A. Nark
Commissioner Herbert V. Johnson
Executive Director Mary E. Effertz

Public Safety Civil Service Commission Meeting Minutes

June 21, 2007

1. Introductions:

The Public Safety Civil Service Commission opened its regular monthly meeting on Thursday, June 21, 2007 called to order by Commissioner Herb Johnson at 10:05 a.m., in the Seattle Municipal Tower, 700 Fifth Ave., Hearing Room 1679, Seattle, Washington.

In Attendance:

Commission Chair Joel Nark (*via telephone*)
Commissioner Herb Johnson
Stanley Tate, Attorney at Law
Erin Overbey, Law Dept.
David Bracilano, Personnel Dept.

Commissioner David Bown
Mary E. Effertz, Executive Director
Gary Keese, Law Dept.
Mark McCarty, SPD Legal Advisor

2. Approval of Minutes:

Minutes from the meeting held May 24, 2007 were reviewed. Commissioner Nark moved to approve the minutes as written, seconded by Commissioner Johnson, all in favor and the minutes were approved and signed.

3. Roberson v. SPD:

A Request for Continuance of the July hearing scheduled in Roberson v. SPD from Appellant's attorney, Stanley Tate was heard. (Commissioner Bown did not participate as he had previously recused himself). The City was represented by Erin Overbey, Assistant City Attorney.

The original hearing was scheduled for six days in July, and the City determined it would need three days to present its case. There was discussion regarding an expert witness and whether discovery deadlines were met. Ms. Overbey requested a briefing schedule to offer a motion regarding this expert's testimony. The Commission agreed that if they received a motion by July 6, and the Appellant's response due July 13, that the Commission could rule on the motion at its next meeting scheduled for July 19.

Because of scheduling conflicts, the Commission directed Ms. Effertz to conference with the parties to determine dates that are agreeable to the parties. A teleconference was set for Monday morning.

4. New Business:

David Bracilano, Director of Labor Relations, Personnel Dept., addressed the Commission regarding proposed rule changes under consideration for ratification by the firefighter unions. He noted that Colleen Lafferty and Dean Barnes were involved in the discussions back in 2005. The draft, titled "Working Draft Addition to the PSCS Rules," addressed the exam promotional process for SFD and does not involve the police unions. Commissioner Johnson noted the proposed changes were timely as Commissioner Bown is working on rule changes with Commission Attorney Gary Keese. Commissioner Bown agreed to work with Mr. Keese and report back to the Commission at the July meeting on the proposals before the Commission today.

5. Case Status Report:

Director Effertz reported to the Commission on updates concerning Commission appeals.

♦ Darrel Charles is back in his position with the fraud unit, in compliance with the Commission's Findings in his appeal.

♦ PSCSC #06-006 (Richard Roberson): The July hearing is continued to a date to be determined by the parties and the Executive Director.

♦ The Terry Dunn Superior Court challenge has been settled, but not officially dismissed.

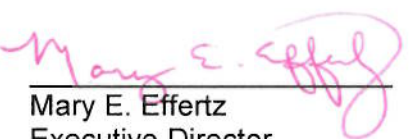
6. Budget:

The Summit Report for 2007 as of June 20, 2007 showing total expenditures at 39% overall was reviewed. The total for non-Personnel Services is 9%. Director Effertz noted that the Summit Reports do not show any deductions for Interfund Unemployment but is showing new deductions in the Interfund Workers' Compensation Pooled category that she will investigate further.

7. Adjournment:

All other business before the Commission having been considered, Commissioner Johnson adjourned at 11:15 a.m. The next meeting will be Thursday, July 19, 2007.


Respectfully Submitted,



Mary E. Effertz
Executive Director

7-19-07

(date signed)



Herbert V. Johnson
Acting Chairperson



City of Seattle

Public Safety Civil Service Commission

Commissioner David C. Bown
Commissioner Joel A. Nark
Commissioner Herbert V. Johnson
Executive Director Mary E. Effertz

Public Safety Civil Service Commission Meeting Minutes

July 19, 2007

1. Introductions:

The Public Safety Civil Service Commission opened its regular monthly meeting on Thursday, July 19, 2007 called to order by Commission Chair Joel Nark at 10:03 a.m., in the Seattle Municipal Tower, 700 Fifth Ave., Hearing Room 1679, Seattle, Washington.

In Attendance:

Commission Chair Joel Nark
Commissioner Herb Johnson
Rachael Schade, Personnel Dept.
Colleen Lafferty, Personnel Dept.

Commissioner David Bown
Mary E. Effertz, Executive Director
Gary Keese, Law Dept.
Julia Nark

2. Approval of Minutes:

Minutes from the meeting held June 21, 2007 were reviewed. Commissioner Bown moved to approve the minutes as written, seconded by Commissioner Johnson, all in favor and the minutes were approved and signed.

3. Discussion of Draft Proposed Rule Changes:

There was a brief discussion to follow up on the proposal submitted by the Labor Relations section of the Personnel Dept. that relates to a collective bargaining issue that could possibly impact the PSCSC Rules regarding the promotional process in the Fire Department. The Commission directed its attorney, Gary Keese, to meet with Labor Relations representatives in the future before any action is taken on the proposal.

4. Fireboat Engineer Register Extension:

Colleen Lafferty, Fire Exams Analyst, Personnel Dept., updated the Commission that this issue was brought before them earlier in the year when she stated that Chief Dean had sent a letter to the Commission indicated his approval of the extension and Local 27's agreement to the extension. The Commission at that time had requested written approval from Local 27. Ms. Lafferty provided the written approval to the Commissioners. After discussion, a Motion was entertained to grant an exception to Rule 10.09(b) for the Fireboat Engineer Exam because of the unavailability of a fireboat to conduct the exam. Commissioner Johnson offered the motion and it was seconded by

Commissioner Bown. The Chair called for a vote, all in favor and the motion passed. The Commission granted the extension of the register, which expired July 15, 2007, to a new expiration date of July 15, 2009.

5. Exam Updates:

Ms. Lafferty reported that the Fire Lieutenant exam oral boards were administered in May. All oral board interviews were videotaped and outside assessors rated the interviews in June in the PSCSC/CSC offices. A total of 83 candidates appeared for these oral boards.

Ms. Schade, Police Exam Analyst, Personnel Dept., reported Police Lieutenant exams were conducted in assessment center process in June. There were a total of 19 candidates participating, and coincidentally 19 candidates also for the Police Captain assessments (out of 28 who signed up). This was the first time a written exam was not given at the captain level and she noted the process went well.

She further indicated that 979 applicants, along with 37 laterals, signed up for the entry level exam in August. The filing period for this exam is six months.

6. Case Status Report:

Director Effertz reported to the Commission on updates concerning Commission appeals.

♦PSCSC #06-006 (Richard Roberson): The July hearing is continued to a date to be determined by the parties and the Executive Director to October 9-12, and 15-16. Commissioner pro tem has been notified of the new dates.

♦The Terry Dunn Superior Court challenge has been settled, but not officially dismissed. Commissioner Nark asked that the Commission be informed on the terms of the settlements.

♦PSCSC #07-005 (Marcia Kinder) The pre-hearing conference set up for the July 19, 2007 was continued at the request of the Appellant.

6. Budget:

The Summit Report for 2007 as of July 13, 2007 showing total expenditures at 46% overall was reviewed. Director Effertz noted that the new deductions in the Interfund Workers' Compensation Pooled category will be on ongoing monthly charge prorated at \$73.21 per month for three years. The total for each year is \$878 and will be requested in future budgets.

7. Adjournment:

All other business before the Commission having been considered, the meeting was adjourned at 10:38 a.m. The next meeting will be Thursday, August 16, 2007.

Respectfully Submitted,


Mary E. Effertz
Executive Director

8-16-07
(date signed)


Joel Nark
Chairperson



City of Seattle

Public Safety Civil Service Commission

Commissioner David C. Bown
Commissioner Joel A. Nark
Commissioner Herbert V. Johnson
Executive Director Mary E. Effertz

Public Safety Civil Service Commission Meeting Minutes

August 16 2007

1. Introductions:

The Public Safety Civil Service Commission opened its regular monthly meeting on Thursday, August 16, 2007 called to order by Commission Chair Joel Nark at 10:05 a.m., in the Seattle Municipal Tower, 700 Fifth Ave., Hearing Room 1679, Seattle, Washington.

In Attendance:

Commission Chair Joel Nark
Commissioner Herb Johnson
Bill Hepburn, Assistant Chief, SFD
Marcia T. Kinder
Mark McCarty, Legal Counsel, SPD

Commissioner David Bown
Mary E. Effertz, Executive Director
Linda Czeisler, HR Director, SFD
Fritz Wollett, Asst. City Attorney

2. Approval of Minutes:

Minutes from the meeting held July 19, 2007 were reviewed. Commissioner Bown moved to approve the minutes as written, seconded by Commissioner Johnson, all in favor and the minutes were approved and signed.

3. Prehearing Conference:

Marcia T. Kinder v. Seattle Fire Department. Appellant Marcia Kinder appeared without representation by Counsel, the Department was represented by Fritz Wollett. The parties agreed the issue before the Commission is whether Appellant was terminated from her position in the Seattle Fire Department for just cause. The parties agreed that hearing would take approximately three days. Dates set for hearing are October 22-24, 2007. Monday, Sept. 17, 2007 was established as the deadline for exchange of discovery documents and witness lists between the parties.

4. Case Status Report:

Director Effertz reported to the Commission on updates concerning Commission appeals.

♦The Terry Dunn Superior Court challenge has been settled and copies of the settlement agreement were provided to the Commissioners per their request. Mark

McCarty was on hand to discuss the settlement and subsequent dismissal from Superior Court.

5. Budget:

The Summit Report for 2007 as of August 15, 2007 showing total expenditures at 53% overall was reviewed.

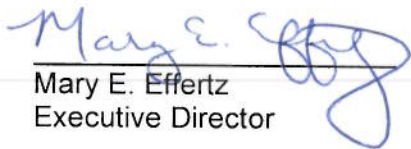
6. New Business:

Director Effertz noted that the annual Civil Service Conference will be held in Yakima again on Sept. 25 and 26 this year, although registration is not yet available. Commissioner Johnson said that he would be able to attend and Commissioner Nark said he would have to check his schedule and get back to the Director.

7. Adjournment:

All other business before the Commission having been considered, the meeting was adjourned at 10:27 a.m. The next meeting will be Thursday, September 20, 2007.

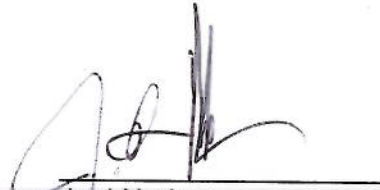
Respectfully Submitted,



Mary E. Effertz
Executive Director

11-15-07

(date signed)



Joel Nark
Chairperson



City of Seattle

Public Safety Civil Service Commission

Commissioner David C. Bown
Commissioner Joel A. Nark
Commissioner Herbert V. Johnson
Executive Director Mary E. Effertz

Public Safety Civil Service Commission Meeting Minutes

November 15, 2007

1. Introductions:

The Public Safety Civil Service Commission opened its regular monthly meeting on Thursday, November 15, 2007 called to order by Commission Chair Joel Nark at 10:05 a.m., in the Seattle Municipal Tower, 700 Fifth Ave., Hearing Room 1679, Seattle, Washington.

In Attendance:

Commission Chair Joel Nark
Commissioner Herb Johnson
Gary Keese, Assistant City Attorney

Commissioner David Bown
Mary E. Effertz, Executive Director

2. Approval of Minutes:

Minutes from the meeting held August 16, 2007 were reviewed. Commissioner Bown moved to approve the minutes as written, seconded by Commissioner Johnson, all in favor and the minutes were approved and signed.

3. Examination Update:

Director Effertz updated the Commission regarding the Fire Department's examination schedule. The Firefighter application period opened October 1 and will run through December 27, 2007. The written exam will be January 26, 2008. Study sessions are planned in various community centers throughout the City and at the Joint Training facility.

Rachael Schade, Exams Analyst, Personnel Dept. reported that monthly testing for entry level police officer began in October, with 124 applicants and four lateral candidates. They are testing on the first Saturday of the month. Four outreach trips for out-of-state testing are planned for 2008, one to Fort Hood, Texas; New York City; Honolulu; and Atlanta. The written test for Police Sergeant will be administered on March 8, 2008. The oral board process will then take place over a period of two days.

4. Case Status Report:

Director Effertz reported to the Commission on updates concerning Commission appeals.

♦Richard Roberson v. SPD – Post hearing briefs are due Nov. 19. Deliberations are scheduled for November 26 at 9 a.m.

♦Marcia Kinder v. SFD – Substitution of Counsel was received from Amy Lowen. Discovery was continued to November 15 and the hearing was rescheduled to Dec. 3-5, 2008.

♦New appeal (Felton Miles v. SPD) was received and the first pre-hearing conference will be held at the January 2008 meeting.

♦John Powers lawsuit: The aspect (one of many) that deals with the PSCSC hearing in 2006 has been summarily dismissed by Superior Court.

5. Budget:

The Summit Report for 2007 as of Nov. 14, 2007 showing total expenditures at 80% overall was reviewed. The budget proposal for 2008 is \$141,643, which includes unanticipated IF Workers Compensation and increases for the Executive Director's broadband consideration and market adjustments.

6. Merit Leave/ Performance Evaluation:

Personnel Director Mark McDermott's Memo regarding Merit Leave was submitted to the Commissioners along with the Commission's Annual Performance Evaluation form.

7. New Business:

Gary Keese briefed the Commission regarding his attendance at Commission hearings. The Law Department has been discussing with members of the Hearing Examiner's office if they could assist the Commission at hearings, so Gary would not have to attend all day hearings. The proposal would take place on a one-year trial basis if the Commissioners were in agreement. The Commissioners would like to discuss the proposal with Susanne Skinner, Gary's division supervisor and someone from the Office of Hearing Examiner.

7. Adjourn to Executive Session and Return to the Record: The Commission adjourned to Executive Session to discuss personnel matters. Returning to the record, Chair Nark announced the Commission has decided to give the Executive Director six merit leave days, a 3% broadband consideration and market adjustment.

7. Adjournment:

All other business before the Commission having been considered, the meeting was adjourned at 10:45 a.m. The next meeting will be Thursday, December 13, 2007.

Respectfully Submitted,


Mary E. Effertz
Executive Director

12-13-07
(date signed)


Joel Nark
Chairperson



City of Seattle

Public Safety Civil Service Commission

Commissioner David C. Bown
Commissioner Joel A. Nark
Commissioner Herbert V. Johnson
Executive Director Mary E. Effertz

Public Safety Civil Service Commission Meeting Minutes

December 13, 2007

1. Introductions:

The Public Safety Civil Service Commission opened its regular monthly meeting on Thursday, December 13, 2007 called to order by Commission Chair Joel Nark at 10:15 a.m., in the Seattle Municipal Tower, 700 Fifth Ave., Hearing Room 1679, Seattle, Washington.

In Attendance:

Commission Chair Joel Nark
Commissioner Herb Johnson
Gary Keese, Assistant City Attorney

Commissioner David Bown
Mary E. Effertz, Executive Director

2. Approval of Minutes:

Minutes from the meeting held November 15, 2007 were reviewed. Commissioner Bown moved to approve the minutes as written, seconded by Commissioner Johnson, all in favor and the minutes were approved and signed.

3. Hearing Examiner Discussion Regarding Proposed Hearing Assistance: The Commissioners will give the proposal a one-year trial beginning in 2008.

4. Case Status Report:

Director Effertz reported to the Commission on updates concerning Commission appeals.

♦Richard Roberson v. SPD – Record closed on 11/19/07 when briefs were received. Findings to be issued no later than February 15, 2008.

♦Marcia Kinder v. SFD – Post hearing briefs are due January 7, 2008.

♦Felton Miles v. SPD – New appeal filed 10/19/07. Notice of Appearance received by Katrina Kelly, Assistant City Attorney.

5. Budget:

The Summit Report for 2007 as of 12/11/07 showing total expenditures at 88% overall was reviewed.

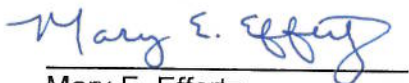
6. New Business:

- Chair Joel Nark called for the election of the Chair for 2008. Commissioner Bown nominated Chair Nark, seconded by Commissioner Johnson. All in favor and Commissioner Nark will serve another term as Chair.
- The list of meeting dates for 2008 compiled for posting on the Commission's website was distributed to the Commissioners.
- Michael Gilmore, Mayor's Administrator for Boards and Commission had requested the Commission be given information regarding Commission work that is subject to the Public Disclosure Act.

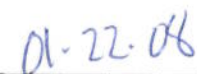
7. Adjournment:

All other business before the Commission having been considered, the meeting was adjourned at 10:47 a.m. The next meeting will be Thursday, January 17, 2008.


Respectfully Submitted,



Mary E. Effertz
Executive Director



(date signed)



Joel Nark
Chairperson